

White Post Farm

Risk assessment

WPF-RA-021

Unguided Groups

Hazard	People at risk	Controls in place	Further actions required
Animal Contact Handling/ touching/ feeding: Zoonoses Bites Scratches Allergies	Visitors Staff	All staff inducted and trained at the start of their employment, refresher training given. Health and safety talk before groups enter site including hand washing after handling/touching the animals advised Only authorised, trained staff to supervise animal handling/touching Clearly defined animal contact and non-contact areas Hand washing signage and correct feeding technique in place Hand washing facilities monitored and topped up daily No food and drink allowed in any animal areas. Good animal management practices in place. (i.e. no sick animals on display or no soiled bedding on footpaths). Rest and rotation procedure in place. KIWA accreditation for good working practices renewed annually. Daily treatment and disinfection of touchable surfaces in animal contact barn. (After removing any animal waste or faeces from the area). Group leaders invited onsite for prelim visit and encouraged to complete own Risk assessment	Ongoing staff training Ensure signage is well maintained Ongoing daily maintenance checks on hand washing facilities

Slips, trips and falls Injury	Visitors Staff	Correct warning signs in place Staff to assess paths/areas before opening First aiders onsite daily Staff to keep floors and areas tidy and well maintained at all times and report any problems to maintenance	Monitoring on all areas by all staff during opening hours Ongoing maintenance checks on paths/walkways/play equipment
Play equipment - Indoor: Jungle barn Mini Ville Outdoor: Sky Jumpers Beach Go-Kart track Trampolines Ride-on Tractors Mervs lookout Playhouses Adventure Trail Train	Visitors Staff	Maintenance checks on all play equipment Rules of Play signage visible at all times Signage clear and comprehensible at all times Report any damages/mechanical failure of equipment and signage to maintenance and remove out of reach immediately Group leaders invited onsite for prelim visit and encouraged to complete own RA Annual external accreditation on play equipment; ROSPA and Inflatable safety.	Ongoing maintenance checks on all play areas/equipment Update and review risk assessment annually
Tractor& Trailer Rides: Tractor/trailer mechanical faults Falling/slipping	Visitors Staff	Health and safety talk when everyone is seated in the trailer while stationary maintenance checks of tractor and trailer prior to use Tractor/trailer rides assessed by the Operations Manager if weather/terrain is unsafe – cancelled if necessary Staff monitor all visitors for the duration of the ride, making sure everyone remains seated at all times Only trained members of staff to drive the tractor/trailer	Ongoing staff training Review risk assessment annually

		All public remain in safe zone outside area of moving vehicles. Two staff members present during loading of trailer. One at steps and one lets them into the loading area. Gate/door into trailer secured with locking pin during loading/unloading of ride	
Car Park: Moving cars Open gate to road	Visitors	Risk highlighted to group on bus prior to exit to make them aware of hazards Bus parking separated from general visitor parking	Ongoing Staff Training
Extreme weather : Slippy surfaces Sun burn	Visitors Staff	Instruct visitors before they visit on what best to wear for all weather conditions Advise visitors to bring sun cream Staff to place signs warning for extreme conditions Maintenance staff put grit out when icy	Ongoing management review of conditions daily and checks for Met office adverse weather conditions.
Lost Child: Harm / Injury		See lost child procedure	Annual review of procedure

Please note this is a White Post Farm Risk assessment and organisers are encouraged to complete their own risk assessments.

Review: Jan	2021	2022	2023	2024	2025	2026	2027
Signature:	AM	AB	AB	RA	DA	DA	